



**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**ADMINISTRATIVE REGULATIONS APPENDIX G**

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**Section: Educational Services**  
**• Programs and Curriculum**  
**Regulation: SERVICE ANIMALS IN SCHOOLS**

**Regulation Code: ES-3.8.4G**  
**Policy Code Reference: ES-3.8**  
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**SAMPLE LETTER DECLINING A GUIDE DOG/SERVICE ANIMAL FOR STUDENT**

{On School Letterhead}/ Service Dog / Service Animal at School

I am writing to communicate the decision regarding your request that your child attend school with a (*select one*: guide dog / service dog / service animal) to provide accommodation for disability-related learning needs and acts of daily living.

I wish to communicate that your application has been denied.

The data provided indicates that reasonable alternative accommodations to support your child's learning needs and access to educational services are available at the school level.

The decision is not subject to appeal; however, if you wish to discuss the alternative options to support your child during school hours, please contact me to arrange for a meeting.

Sincerely

Principal's Name

cc School Superintendent

cc Superintendent with responsibility for Special Education, Mental Health and Well-being