



## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

### POLICY STATEMENT

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**Section: Business and Administrative Services**

- **Property and Facilities Services**

**Policy: SURPLUS BOARD REAL ESTATE**

**– DISPOSAL/RENTAL**

**Policy Code: BA-6.5**

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The Board shall determine whether or not surplus real estate is to be retained for future use, leased or sold, in keeping with applicable Board policies and administrative regulations and provincial legislation and regulations.

If the real estate is not disposed of, the Real Estate Disposal Committee will oversee the disposition of the real estate. The Real Estate Disposal Committee will consist of the following or their designate:

Director of Education  
Superintendent of Business and Corporate Services  
Manager of Planning Services  
Executive Officer, Facilities Services  
Manager of Procurement and Central Services  
Trustee

On the recommendation of the Real Estate Disposal Committee, the Board shall be asked to approve the:

1. Proposed method of disposal;
2. Listing price for sale based on appraisals received; and
3. Agreement of Purchase and Sale.

In disposing of surplus real estate, the Board will ensure that, in the best interests of the public, an open market opportunity is used to obtain the price most advantageous to the Board.

Administrative Regulation No. BA-6.5.2, Surplus Board Real Estate – Rental, applies where the Board chooses to retain surplus real estate for future use and leases.

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Established: February 17, 2000    Revised/Reviewed: November 25, 2004  
October 29, 2009  
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